

6.1.2

Functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc..

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SRM University Delhi-NCR, Sonapat

(Established under Haryana Private Universities Act 2006 as amended by Act no. 8 of 2013)
39, Rajiv Gandhi Education City, Delhi-NCR, Sonapat, Haryana -131029
Ph-0130-2203700-08, Toll free: 1800-180-1216, Website www.srmuniversity.ac.in.



SRM
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DELHI-NCR, SONEPAT

Ref No: SRMUH/RO/IMO/1391

Date: - 24 July 2024

From: The Registrar	To: All Concerned Members
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Subject: Reconstitution of Anti-Ragging Committee

This is in continuation of earlier order no SRMUH/RO/IMO/1325 dated 5th June, 2023.

With reference to the subject above, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the Anti-Ragging Committee for three years from the date of notification as per the norms of the University Grants Commission (UGC), consisting of the following members:-

Sr. No	Name	Designation
1	Prof. Vijay Kumar Singh	Dean (Law) - Chairman
2	Prof. Ranjit Roy	Dean (Engineering & Technology) - Member
3	Prof. Rakesh Dube	Dean (Science & Humanities) - Member
4	Prof. Satish Menon	Dean (Management & Commerce) - Member
5	Dr. M. Mohan	Associate Dean (Student's Welfare) - Member
6	Dr. Sushma Sharma	Associate Prof. (Management) - Member
7	Dr. Arpana Vibhuti	Associate Prof. (Biotechnology) - Member
8	Dr. Pawan Kumar Singh	Associate Prof. (ECE) - Member
9	Dr. Ruchi Kawatra	Associate Prof. (CSE) - Member
10	Dr. Neeraj Dahiya	Associate Prof. (CSE) - Member
11	Dr. R. Sankar	Associate Prof. (ME) - Member
12	Dr. Abhay Kumar Chaubey	Assistant Prof. (Civil) - Member
13	Dr. Deepika Yadav	Assistant Prof. (EEE) - Member
14	Dr. Neelu Chaudhary	Assistant Prof. (Mathematics) - Member
15	Dr. Tulika Kakkar	Assistant Prof. (English) - Member
16	Mr. Balasundararaj P	Non -Teaching Representative - Member
17	Mr. Rakesh Duhan	Parent Representative - Member
18	Mrs. Sumita Garg	Parent Representative - Member
19	Ms. Mansi Mittal	Student Representative (Senior) - Member
20	Mr. Sahil Dalal	Student Representative (Fresher) - Member
21	Naib Tehsildar, Rai	Local Administrative Member, Sonipat - Member
22	S.H.O Rai, Sonapat	Local Police Representative - Member
23	Mr. Jitender Boora	Media Representative (Dainik Bhaskar) - Member
24	Mr. Manoj Dahiya	NGO Representative (Prerana Foundation Trust, Sonipat) - Member
25	Dr. Upendra Singh	Associate Prof. (Commerce) & Warden Boys Hostel - Member Secretary

Prof. V. Samuel Raj
Registrar

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2. Office of the Dean (Academic Affairs)
3. University Web Portal

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Ref No: SRMUH/RO/IMO/1388

Date: - 18th June, 2024

Office order

From: Registrar	To: All Concerned Members
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Subject: Reconstitution of Student Grievance Redressal Committee (SGRC)

In continuation of order no. **SRMUH/RO/IMO/1332** dated **15th June 2023**, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the Student Grievance Redressal Committee (SGRC) for a period of two years from the date of notification in accordance with the norms of the University Grants Commission (UGC). The committee consists of the following members:-

Sr. No	Name	Designation
1	Dr. M. Mohan	Associate Dean (Student's Welfare) - Chairman
2	Prof. Vijay Kumar Singh	Dean (Law) - Member
3	Prof. Rakesh Dube	Dean (Science & Humanities) - Member
4	Prof. Satish Menon	Dean (Management & Commerce) - Member
5	Ms. Banani Barman	Assistant Professor (English) - Member
6	Ms. Anjali Kaushik	Student Representative - Member

The terms and conditions of the SGRC to ensure that the grievance redressal process is fair, transparent, and responsive to the needs of the students.

Prof. V. Samuel Raj
Registrar

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Ref No: SRMUH/RO/IMO/1386

Date: - 14th June 2024

From: The Registrar	To: All Concerned Members
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Subject: **Reconstitution of Grievance Redressal Committee**

In continuation of order no. **SRMUH/RO/IMO/1326** dated **5th June 2023**, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the Grievance Redressal Committee for two years from the date of notification as per the norms of the University Grants Commission (UGC), consisting of the following members:-

Sr. No	Name	Designation
1	Prof. V. Samuel Raj	Dean (Academic Affairs) - Chairperson
2	Prof. Vijay Kumar Singh	Dean (Law) - Member
3	Prof. Rakesh Dube	Dean (Science & Humanities) - Member
4	Prof. Satish Menon	Dean (Management & Commerce) - Member
5	Mr. Manoj Madhavan Kutty	Director (IR and Administration) - Member
6	Prof. Renu Choudhary	Professor (Management & Commerce) - Member
7	Prof.(Dr.) Sandeep Kulshrestha	HoD (Law) - Member
8	Dr. Ruchi Kawatra	Associate Professor (CSE) - Member
9	Dr. Neeraj Chandra	Medical Superintendent - PRIMSR - Member
10	Dr. M. Mohan	Associate Dean (Student's Welfare) - Nodal Officer

The term of reference for the Grievance Redressal Committee:-

1. The Grievance Redressal Committee shall consider all grievances submitted in writing by an individual employee regarding employment, working conditions and any other alleged injustice done to an employee while discharging his duties at the Institute.
2. The Grievance Redressal Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.
3. Two third members of the Grievance Redressal Committee including the Chairperson, shall form the quorum. In the absence of the chairperson, the senior most member of the Grievance Redressal Committee shall act as the Chairperson.

Prof. V. Samuel Raj
Registrar

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Ref No: SRMUH/RO/IMO/1390

Date: - 13th June, 2024

From: The Registrar	To: All Concerned Members
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Subject: Reconstitution of the Committee for National Education Policy (NEP) - 2020

With reference to the above-mentioned subject, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the committee for National Education Policy (NEP) - 2020 as per the norms of the Ministry of Human Resource Development (MHRD), Government of India, consisting of the following members:-

Sr. No	Name	Designation
1	Dean Academic Affairs	Chairman
2	Dean (Engineering & Technology)	Member
3	Dean (Management & Commerce)	Member
4	Dean (Law)	Member
5	Dean (Science & Humanities)	Member
6	Academic Coordinator	Convener

The committee will monitor the guidelines /directions issued by the Central /State Government, Ministry of Education (MoE), MHRD or UGC from time to time.

This order is issued with the approval of the Competent Authority.

Prof. V. Samuel Raj
Registrar

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2. All Concerned Members

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Ref No: SRMUH/RO/IMO/1378

Date: - 13 May 2024

Notice

From: The Registrar	To: All the Concerned Members
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Subject: Committee for University Compliance

With reference to the subject above, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat, has constituted a committee for University Compliance. The Committee for University Compliances plays a crucial role in upholding the integrity and reputation of the university while ensuring that it operates within the boundaries of the law. The Committee shall consist of the following members:-

Sr. No	Name	Designation
1	Dr. Vijay Kumar Singh	Dean, Faculty of Law
2	Dr. Ranjit Roy	Dean, Faculty of E&T
3	Dr. Ruchi Kawatra	Associate Professor, Dept. CSE

The terms & references of the Committee are to ensure that the institution adheres to relevant laws, regulations, and policies.

The committee is requested to submit its report within a week.

This notice is issued with the approval of the competent authority

Prof. V. Samuel Raj
Registrar

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2. Office of the Dean Academic Affairs
3. All Concerned Members

Ref No: SRMUH/RO/IMO/1333

Date: - 15 June 2023

Office order

From: The Registrar	To: All Concerned Members
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Subject:- **Reconstitution of Internal Committee to prevent Sexual Harassment at workplace**

This is in continuation of earlier order no **SRMUH/RO/IMO/1306** dated **27th February 2023**.

With reference to the subject above, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the Internal Committee for three years from the date of notification as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 & UGC (Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in Higher Education Institutions) Regulation 2015 with the following members:-

Sr. No	Name	Designation
1	Dr. Renu Choudhary	Professor (Management & Commerce) – Presiding Officer
2	Dr. Poornima Sheba	Senior Medical Officer - PRIMSR Hospital
3	Dr. Ruchi Kawatra	Associate Professor (CSE) – Member
4	Dr. M. Mohan	Associate Professor (CSE) - Member
5	Dr. Neelu Chaudhary	Assistant Professor (Mathematics) – Member Secretary
6	Ms. Preeti Dabas	Assistant Professor (Economics) - Member
7	Ms. Nikkita Chaudhary	Student Representative – Member
8	Ms. Nivedita Tiwari	Student Representative – Member
9	Mr. Virender Duhan (Advocate)	Abhiyan Foundation Trust, NGO Representative Sonapat – Member



Prof. V. Samuel Raj
Registrar

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Ref No: SRMUH/RO/IMO/1328

Date: - 5 June 2023

From: The Registrar	To: All Concerned Members
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Subject: **Reconstitution of the Committee for the Prevention of Caste-based discrimination in Higher Education**

This is in continuation of earlier order no SRMUH/RO/IMO/1232 dated 08th May, 2022.

With reference to the subject above, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the committee for the prevention of Caste based discrimination in Higher Education for three years from the date of notification as per the norms of the University Grants Commission (UGC), consisting of the following members:-

Sr. No	Name	Designation
1	Prof. D.V. Singh	University Librarian - Chairperson
2	Prof. Rakesh Dube	Dean (Science & Humanities) - Member
3	Mr. Nanhe Lal Saroj	Assistant Professor (Agriculture Science) - Member
4	Ms. Banani Barman	Assistant Professor (English) - Member
5	Mr. Ashish Gopal Verma	Dy. Director (Admission & Outreach) - Member
6	Mr. Poras Raj	Assistant Professor (Law) - Convenor

Objectives of the Cell:-

1. To implement the reservation policy for SC/ST/OBC students in the University, and adhere to the guidelines of the UGC and Ministry of Education, Government of India.
2. To counsel and guide SC/ST /OBC students studying at SRMUH on various issues and to help them manage the academic needs of university life effectively.
3. To ensure provisions for an environment where all SC/ST/OBC students feel safe and secure while studying at the university.
4. To provide prompt counselling for any grievances arising on account of any untoward incident towards SC/ST/OBC students inside the campus.
5. To provide a mechanism to redress the grievances of SC/ST students, if any.
6. To provide support to SC/ST/OBC students on aspects of education, training and employment, as required.
7. To encourage and counsel SC/ST/OBC students to apply for other educational pursuits such as various national scholarships and opportunities to study abroad through scholarships for master, doctoral, and post-doctoral Programmes.
8. To deal with the representations received from SC/ST/OBC Students/Teachers and Non-Teaching staff.



Prof. V. Samuel Raj
Registrar

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Ref No: SRMUH/RO/IMO/1290

Date: - 11th January 2023

From: The Registrar	To: All Concerned Members
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Subject: **Reconstitution of the Committee for the Centre for Innovation, Incubation and Entrepreneurship (CIIE)**

This is in continuation of earlier order no SRMUH/RO/IMO/1161 dated 20th October, 2021.

With reference to the above-mentioned subject, the Hon'ble Vice Chancellor, SRM University Delhi-NCR, Sonapat has reconstituted the committee for the Centre for Innovation, Incubation and Entrepreneurship (CIIE), consisting of the following members:-

Sr. No	Name	Designation
1	Mr. K. S. Narayan	Chairman
2	Dr. M. Mohan	Member
3	Dr. Ramendra Pati Pandey	Member
4	Dr. Mahamad Ahamad	Convener

The term of reference of the Committee:-

1. To frame the policy guidelines for CIIE.
2. Road map of CIIE for the next 2 years with quarterly activities.

The final recommendation of the committee is to be put upon or before 31st January, 2023.

The cooperation from all the team members is highly appreciated.

This order is issued with the approval of the Competent Authority.



Prof. V. Samuel Raj
Registrar

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1. Office of the Hon'ble Vice Chancellor
2. Office of the Dean Academic Affairs

Ref No: SRMUH/RO/IMO/1275

Date: - 10th October, 2022

Office order

From: Registrar	To: All Concerned Members
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Subject: **Scholarship Committee for the Academic year 2022-23.**

Refer to the subject, Hon'ble Vice-Chancellor, SRM University Delhi-NCR, Sonapat has constituted a **Scholarship Committee** (for new & continuation) consisting of the following members:-

- i. Dean, Academic Affairs - Chairman
- ii. Dean, Engineering & Technology
- iii. Dean, Basic Science, Humanities and Social Sciences - Member
- iv. Controller of Examinations - Member
- v. HoD, Management Studies and Finance & Commerce - Member
- vi. Head of the Department, Law - Member
- vii. Director, Admission, IR and Administration - Convener

The term of reference for the Committee:-

The Scholarship Committee shall decide and adopt the laid down guidelines for scholarships to be offered under Haryana Domicile (HD) and meritorious Chancellor's Scholarships (different categories) as per the Act and the Ordinance for the academic year 2022-23.

This is being issued with the approval of the Competent Authority.



Prof. V. Samuel Raj
Registrar

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